



Signing Up For Online Banking

Screen 1

- Webpage box pops up *'you must have an account at Texas Citizens Bank'*; click 'OK'.
- Read the **Internet Banking and Bill Payment Agreement**.
- Click '**check**' that you have '**Read and Accepted Agreement**' and then Click '**I Agree**' button.

Screen 2

- Fill in your personal or business information including account numbers. Check '**Billpay box**' if you want to sign up for Billpay. Click '**Electronic Statement**' if you would like to receive your statements electronically. You will be directed to the 'Electronic Statement Disclosure' where you will check '**I Agree**'. Note that fields with an asterisk (*) are required fields. Click '**Continue**'.

Screen 3

- Determine your **Access ID and Passcode** (Password) according to the requirements. Choose one security verification question. Click '**Continue**'.

Screen 4

- Verify your enrollment is correct. If it is not, Click the '**Back**' and correct. If the information is correct, click the '**Submit**' button.

Personal Accounts: A message thanking you for applying for Texas Citizens Bank, N.A. Internet Banking service will appear. You will be notified when your online access has been activated via an email from Texas Citizens Bank.

Business Accounts: Print Page 4 of 4 (*Online Internet Banking Enrollment Form*), *sign, and mail to the Texas Citizens Bank address noted.*